



# STETSON LAW

## **Full-Time Student Work Schedule Limitations**

In any week in which a first year full-time student or an upper level student who is required to take the Further Required Curriculum (FRC) is enrolled in class more than 12 hours, the student may not work more than 20 hours per week.

Especially in their first year of law school, students are strongly encouraged to make their legal education their highest professional priority. Even so, the College of Law recognizes that there may be instances in which first-year students or students participating in the FRC either need to work or wish to pursue an attractive opportunity. In such a case, the student should complete a Full-Time Certificate of Employment Form found in the Office of Student Life requesting approval. The Director for Student Life and Associate Dean for Academics will jointly approve such requests, so long as there are no academic or other concerns and so long as the student does not exceed the limitations expressed elsewhere in the policy.

This policy applies to employment on and off campus, and applies to any type of employment for which a student receives remuneration. It does not apply to volunteer work. While the limitations on work described above do not apply to periods when classes are not in session, such as breaks between semesters or a summer session when a student is not enrolled in classes, on-campus employment by the College of Law is limited to 20 hours at all times unless advance approval is obtained from the Associate Dean of Academics. If the student subject to this restriction has more than one employer, the limitations are cumulative, which means that a student cannot work more than 20 hours total.

If any full-time student is working on or off campus, for any number of hours, the student must complete a Full-Time Student Employment Form, which is available in the Office of Student Life. A student has an obligation to update this form any time his or her employment changes.

Violation of this policy may result in disciplinary action, an inability to work on the College of Law campus, a determination that a full-time student has not satisfied the residency requirement, and/or a report to the Character and Fitness Committee of the Board of Bar Examiners.

*Administrative policy enacted January 16, 2009; replaces the former policy titled “Clerking – ABA Accreditation Rule”; revised July 11, 2012; revised February 5, 2015.*