



### **Maximum and Minimum Credit Hours for International Law LL.M. Program and Maximum Time to Complete Degree**

- A. Full-time Students:** A full-time student normally should complete the International Law LL.M. degree requirements in one academic year.
- 1. Maximum credit-hour load:** A full-time student may enroll in a maximum of 17 credit hours in any fall or spring semester. A full-time student is not required to enroll in summer courses; however, a full-time student may enroll in a maximum of 9 credit hours during the summer. As part of the 9 credit hours, an eligible student may enroll in up to 8 credit hours in the College's summer-abroad programs. These maximums include credit hours that a student formally audits.
  - 2. Minimum credit-hour load:** A full-time student must enroll in at least 12 credits each fall and spring semester. A full-time student is not required to enroll in summer courses; however, to maintain full-time student status in a summer session, a student must enroll in at least 5 credit hours. These minimums do not include courses that are formally audited.
- B. Part-time Students:** A part-time student may complete the International Law LL.M. requirements over three academic years.
- 1. Maximum credit-hour load:** A part-time student may enroll in a maximum of 11 credit hours in any fall or spring semester. Part-time students may enroll in a maximum of 5 credit hours during the summer. As part of the 5 credit hours, an eligible student may enroll in up to 4 credit hours in one of the College's summer-abroad programs. These maximums include credit hours that are formally audited.
  - 2. Minimum credit-hour load:** Absent approval by the Associate Dean for International Programs, in consultation with the Associate Dean for Academic Affairs, a part-time student must enroll in at least 3 credit hours each fall and spring semester. A part-time student is not required to enroll in summer courses. These minimums do not include courses that are formally audited.
- C. Converting Status:** A student in the International Law LL.M. program may not convert from part-time to full-time status, or vice versa, without the prior written approval of both the Associate Dean for International Programs and the Associate Dean for Academic Affairs. This decision will be final and is not appealable. Due to visa and other restrictions, students who are not U.S. citizens or permanent residents may not be eligible to participate on a part-time basis.

- D Maximum Time to Earn Degree:** Part-time and full-time LL.M. students must complete the program of study within three years. The Academic Standards Committee may waive this time period in extraordinary circumstances. Any student who leaves the College may petition to return to complete his or her degree, provided that his or her actual return date is not more than two years from the last date classes were attended. The Academic Standards Committee may waive this time period in extraordinary circumstances.
- E. Financial Aid Implications:** Federal student aid requirements include regulations on issues such as minimum enrollment requirements and maximum times for degree completion. Thus, students should note that the terms “full time” and “part-time” as used above do not necessarily equate with “full time” and “half-time” as used in the College’s policy on *Eligibility to Receive Financial Aid*. Moreover, approval to complete the program over an extended period may result in a loss of aid eligibility before the program is completed. Please review the College policies on financial aid and consult with the Office of Student Financial Planning as needed for concerns regarding eligibility for financial aid.

**Cross-references:** Participation in Stetson Study-Abroad Programs, Auditing Courses, Eligibility to Receive Financial Aid, Satisfactory Academic Progress.

*Faculty policy approved May 4, 2011.*

***Additional guidance for international students:***

- ❖ Notwithstanding minimum and maximum credit-hour requirements, international students should be mindful of specific immigration and scholarship requirements to ensure their active-student status is maintained.
- ❖ International students should check their visa status before applying to participate in any of the College’s study-abroad programs.